

Club Constitution

Directions: A copy of this completed section must be filled out and submitted to either the ASB Advisor or the ASB Secretary before the club is recognized as an official organization. Any funding requested can not be processed until the Club Constitution has been approved by the ASB. Please keep a copy for your records.

Name of club/organization: _____

Purpose of club/organization: _____

Membership qualifications & requirements: _____

Officers (list positions, explanation of duties, terms of office and election policies):

When & Where the members meet: _____

Decision-making power (What constitutes a simple majority?): _____

Finances (What are the planned sources of revenue?)

Procedures for disbanding (What will happen to the funds associated with the club)

Club Advisor: _____ Date: ____/____/____